



**EXPENSE CLAIM FORM**

Name: \_\_\_\_\_  
 (please print)

Address: \_\_\_\_\_ City: \_\_\_\_\_ PC: \_\_\_\_\_

Phone \_\_\_\_\_ (h) \_\_\_\_\_ (w) E-mail: \_\_\_\_\_

Purpose: \_\_\_\_\_

Location: \_\_\_\_\_ Date: \_\_\_\_\_

**Travel:** \_\_\_\_\_ (specify air/auto/other) \_\_\_\_\_ Distance @ .47/km) Total \$ \_\_\_\_\_  
 (share with whom?) \_\_\_\_\_

**Accommodation:** \_\_\_\_\_ (No. of nights) x \$ \_\_\_\_\_ /night Total \$ \_\_\_\_\_  
 (share with whom?) \_\_\_\_\_

**Meal Allowance:** \_\_\_\_\_ days x \$50/day \_\_\_\_\_  
 Partial days: \$10 (breakfast), \$15 (lunch), and \$25 (supper) specify amounts \_\_\_\_\_  
 Total \$ \_\_\_\_\_

**Entry Fee:** \_\_\_\_\_ (specify events) \$ \_\_\_\_\_

**Other:** \_\_\_\_\_ (specify) \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

**Facility Rental:** \_\_\_\_\_ (name) \$ \_\_\_\_\_

**TOTAL CLAIM:** \$ \_\_\_\_\_

**I choose to donate money back to Bowls Sask to support ongoing development.**  
**Area to apply donation to: Sask First, Sport for All, Coaching, Officials (select one).** \_\_\_\_\_

**Amount to donate** \$ \_\_\_\_\_

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature

**Note: Attach copies of all original receipts to this form and remit to:  
 Bowls Saskatchewan Inc. [bowsask@sasktel.net](mailto:bowsask@sasktel.net)**