

SPORT FOR ALL PROGRAM

Policies & Procedures

A. OBJECTIVES

1. Mission Statement

To recruit and develop Saskatchewan bowlers through strong programs that enable them to have the most enjoyment the sport has to offer

To provide an environment in which Saskatchewan bowlers have the opportunity to progress to a higher level in the sport of bowls.

2. Vision

To develop programs for Saskatchewan bowlers that will enable them to achieve personal, club and provincial success.

To develop coaches to identify, prepare and coach our Sport for All athletes, and to increase our coaches' opportunities for educational experience and exposure to a higher calibre of bowling.

3. Values

Commitment to:

- a. The pursuit of excellence in bowls
- b. Fostering teamwork, mutual respect and sportsmanship
- c. Encouraging innovation and learning
- d. Integrity, fairness and transparency in all aspects
- e. A strong work ethic which is driven by enthusiasm and passion

B. SPORT FOR ALL COMMITTEE

There shall be a minimum of four members on the Sport for All Committee. Ideally each club shall have a member on the committee.

A Bowls Saskatchewan Vice-President will be appointed an ex-officio member of the committee.

The Committee will elect a chairperson. The Chairperson will vote only in the case of a tie. Three (3) members will constitute a quorum.

Chairperson will report to the executive committee when necessary.

1. Roles and Duties of Sport for All Committee

- a. Prepare and submit annual operational plans and budgets to Bowls Sask. by December 31
- b. Review the goals and objectives of the Sport for All program annually
- c. Review the Bowls Sask. Sport for All events for improvements or changes
- d. Establish training programs for athletes that include coaching, competition, fitness, psychology, etc.

- e. Prepare an annual schedule for provincial playdowns and other Sport for All events
- f. Prepare written reports for the Bowl Sask. Annual General Meeting

2. Roles and Responsibilities of Bowl Sask.

- a. Review and approve the calendar of events, budgets and recommendations of the Sport for All Committee
- b. Arrange for the return of provincial plaques at the AGM
- c. Arrange for the engraving of provincial plaques
- d. Order medals for:
 - Grassroots: Triples (Gold, Silver, Bronze x 3) and Pairs (Gold, Silver, Bronze x 2)
 - Bowls Sask. Tournament: Women's Pairs ((Gold, Silver, Bronze x 2), Men's Pairs (Gold, Silver, Bronze x 2), Mixed or Matched Triples (Gold, Silver, Bronze x 3)
 - U18 Youth Day: Pairs (Gold, Silver, Bronze x 2)
 - Extra medals may be provided to players who have shared one of the positions in a medal winning event.
- e. Ensure medals are distributed to the host club in advance of the event

C. BUDGET

1. Athlete Development – Competitions
 - Athlete Assistance
 - Bowls Sask. Tournament
 - Grassroots Tournament
 - Playdowns
2. Athlete Development – Introduction/Participation
 - Athlete Development
 - Learn to Bowl Coaching
 - Advertising
 - Club Development
3. Athlete Development - Under-Represented Population
 - School Programs
 - U18 & U25 Youth Playdown
 - U18 Youth Day
 - U18 & U25 Athlete Assistance
4. Coaches Development
 - High Performance Coach
 - NCCP (National Coaching Certification Program) Club Coach and Level 2
5. Officials Development
 - Clinics and Testing
 - Honorariums
6. Awards and Uniforms

D. FEES SCHEDULE OF PROVINCIAL EVENTS

PROVINCIAL PLAYDOWNS

Facility Rental	\$750/weekend (includes Senior Triples that are played during the week) for facility rental, greenskeeper and drawmaster.
Umpire	Paid \$30.00 per draw after each event Provincial Playdown Events: Men's and Women's Fours, Pairs, Outdoor Singles, Indoor Singles, U18 Youth, U25 Youth, Senior Triples; Mixed Pairs; Bowls Sask and Grassroots Tournament.

CANADIAN CHAMPIONSHIPS

Self Help Fees

Self-help fee of \$400 is paid by Gold Medal winners attending a Canadian Championship.

A self-help fee of \$400.00 is paid by the silver and bronze outdoor singles medalists (if they attend the

Championships); The silver medalist will receive 60 percent of gold medalist's actual costs; The bronze medalist will receive 40 percent of the gold medalist's actual costs.

If a Canadian Championship is hosted in Sask., athletes will pay the self-help fee of \$400. Bowl Sask will reimburse the athlete the difference between \$400 and the actual expenses paid to participate in the event. (added May2018)

GRASSROOTS TOURNAMENT

Travel Allowance	\$75 per athlete
	<ul style="list-style-type: none">• Tournament must be at least 100 km from home• If travel is less than 100 km – participants receive \$37.50
Paid to Club	\$750 for facility rental, greenskeeper and drawmaster plus \$15 per registered participant for supper. Registration fee \$20/two day event (<u>covers 2 lunches, 1 supper and refreshments</u>) or \$10/one day event; paid to host club by participants

BOWLS SASK TOURNAMENT

Travel Allowance	\$100.00 per athlete based on: <ul style="list-style-type: none">• Participation in 2 events (Triples & Pairs)• Tournament must be at least 100 km from home• Per athlete based on participation in one event - \$50• If travel is less than 100 km - then paid \$25 for 1 event and \$50 for 2 events.
Facility Rental	\$750 for facility rental, greenskeeper and drawmaster.

NCCP COACHING CLINICS

Course conductors	NCCP clinics are a two day course requiring two course conductors.
Facility Rental	Honorarium of \$100 per day per conductor \$50 per day; if greens are used, then \$75 per day

OFFICIATING CLINICS

Honorarium	\$100.00 per Umpire Clinic - depending on number required \$100.00 per Rules Clinic
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ATHLETE DEVELOPMENT CLINIC

Travel Allowance	\$75 per athlete <ul style="list-style-type: none">• Clinic must be at least 100 km from home• If travel is under 100 km – participants receive \$37.50
Honorarium	\$100 per clinician, maximum of 2; \$50 per helper, usually 2
Lunch	Provided by participant
Facility Rental	\$100 for facility rental and \$50 for greenskeeper

U18 YOUTH FUN DAY

Facility Rental	Included in the U18/U25 Youth Provincial Playdown (\$750 per weekend)
Travel Allowance	\$75 per athlete if travel is 100 km or more from home If travel is less than 100 km – \$37.50 per athlete In the event there is more than one junior within the family unit, only one allowance will be paid
Honorarium	\$50 per day per clinician (max 2)
Meal & Prize Allowance	Maximum of \$20 per participant, plus up to 2 clinicians and one catering helper; paid to host club by Bowl Sask after submission of receipts.

SCHEDULE OF PROVINCIAL FEES

Membership Fees	\$30.00 per Athlete, Coach or Official, \$25 Youth, \$15.00 Short Mat member (updated March 2023)
U18 Youth Membership Fees	\$20.00 per member
Provincial Playdowns	\$30.00 per person per event
Bowl Sask. Tournament	\$10.00 per person per event
Grassroots Tournament	\$20.00 per person for two events or \$10 for one event

E. CODE OF ETHICS

1. Definition

- a. The principles of honour and morality; the accepted rules of conduct; the moral principles of character, manners and ideals of excellence of an individual
- b. Skill in, or knowledge of sport conduct, characteristic or worthy of a sportsperson
- c. Simply defined, good etiquette is good sportsmanship

2. Principles

- a. Shake hands with opponents before and after a game
- b. Do not distract your opponent when he/she is standing on the green preparing to deliver a bowl
- c. Do not obstruct your opponent's view of the path of a bowl in course
- d. Comment on a good bowl whether delivered by your opponent's team or your team
- e. Do not openly criticize the green when visiting a club
- f. Protect the green, your own and your hosts. Do not loft bowls. Bend down lower to deliver bowls
- g. Follow the dress code and wear the correct footwear on the green
- h. Be a gracious winner
- i. Be a good loser
- j. Play as a team and be supportive of all team members
- k. Show leadership as a skip and do not comment negatively to teammates
- l. Keep current on the Laws of the Sport of Bowls
- m. Know when to call on an umpire to resolve issues and always accept and respect their decision(s)

F. CODE OF CONDUCT

All members of Bowls Saskatchewan Inc. (Bowls Sask.) who receive funding and/or represent Bowls Sask. and the province of Saskatchewan at Provincial, National and International events shall abide by the Code of Conduct, Section F in our RISK MANAGEMENT POLICIES.

G. DRESS CODE

The Dress Code contained herein, will apply to all Provincial Playdowns.

1. Dress Code for Players and Officials

a. Shirts

- Members of a team will wear shirts of the same design and colour, excluding red which is designated solely for officials. If entire white shirts are worn, then styles may vary. Current provincial team shirts and Canadian National Team Shirts are not permitted, however, players may wear the discontinued provincial team shirts. Shirts must be sleeved and have a collar or high neck. (revised April 2018)
- Officials will wear red shirts with sleeves and collars.
- Long sleeves and long sleeved undershirts shall be permitted and shall be worn under the team shirt.
- Shirts should be of a respectable length, pattern and design. (added Dec 2016)
- T-shirts, muscle shirts, tank tops and low neckline shirts are not acceptable attire. (added Dec 2016)

b. Bottoms

- Women shall be permitted to wear slacks, skirts, culottes or shorts that are no shorter than 4” above the knee.
- Men shall be permitted to wear slacks or shorts no shorter than 4 inches above the knee.
- Team players will wear bottoms of the same color.

c. Outerwear

Hats, visors, outerwear and rain gear can be any colour or pattern and need not match with other team members.

d. Footwear

- Shoes must be flat-soled with no separation between the front sole and heel (i.e. flat from toe to heel). Walking shoes and sport shoes are acceptable; sandals with a heel strap are also acceptable, as long as the back strap is firmly fitted when worn. Flat-soled wedge shoes (i.e. shoes that increase in height from toe to heel) are not acceptable. The width of any heel must be at least 50% of the widest part of the sole. The sole may possess a shallow tread pattern or indented grooves to improve traction, without damaging the green. A channel in the centre of the sole is acceptable; protuberances that extend out from the sole are not acceptable. Edges around the sole and around any channel, need to be rounded.

e. Casual dress is permitted for the Grassroots Tournament and the Bowls Sask Tournament.

f. Appropriate casual clothing guidelines for these events are:

- Shorts, skirts and skorts are to be of a respectable length – no more than 4” above the knee
- Shirts must be sleeved and have a collar or high neck
- Current provincial team shirts and uniforms must not be worn while competing. The Discontinued provincial team shirt (Kelly green and white) may be worn for the Bowls Sask Tournament. (Amended April 2018)

- Beach shorts, sweatpants and jeans are not acceptable attire
- T-shirts, muscle shirts, tank tops and low neckline shirts are not acceptable attire

2. Logos

All shirts and bottoms produced for lawn bowling events that have logos will be accepted. On all other shirts only a small logo (about the size of a credit card) will be permitted.

3. Enforcement of Dress Code

It is the responsibility of the umpire to ensure all players are in adherence with the dress code and to enforce it. In the event a player/team is of the opinion that a member of the opposing team has not adhered to the dress code, he/she will immediately bring the infraction to the umpire's attention, prior to the completion of the first end. Failure to do so will constitute de facto acceptance of the situation.

The umpire may serve a WARNING to the offending player/team prior to the completion of the game in which the infraction has been noted. The offending player/team must take corrective action prior to commencement of the next succeeding game. Failure to do so will result in a forfeit.

NOTE: Play will continue regardless of any suggested dress code infraction.

H. GRASSROOTS TOURNAMENT

1. Purpose

The purpose of this tournament is to introduce new bowlers and non-competitive bowlers to competition in a social environment.

Membership Assistance Program (MAP) funds can be used to pay for travel, accommodation, meals and the entry fee for the tournament. Each club has its own way of choosing members to participate in the tournament but no matter how the participants are chosen, it is important that clubs ensure newer bowlers have the opportunity to participate in accordance with the purpose of the tournament.

For the tournament to continue successfully, it needs the support of all the clubs. It is imperative that arrangements to choose participants for the tournament be put in place early in the year. The event must be promoted, especially amongst those for whom it is principally intended.

The targeted number of players eligible to participate from each club will be based on the previous year's membership.

Regina Short Mat and Saskatoon Short Mat do not qualify players because the members are duplicates from other clubs. It is recommended that clubs send the number of players as listed below, bearing in mind that this number can be exceeded to reach the target of 32 players.

Club	Targeted number of players
Regina	10

Moose Jaw	4	
Mayfair		4
Nutana	10	
Battlefords	4	

2. Eligibility

All entrants must be members in good standing with Bowls Saskatchewan, must not be members of the Sask First Program and must not have attended a Canadian Championship in the previous year.

3. Entry

Deadline for entry is 8 days prior to the tournament. Clubs will send their entries to the Bowls Sask. office and to the host club simultaneously, immediately following the deadline. The host club will create the teams and may need to arrange for additional players to ensure an even number of teams for each event.

4. Schedule

The following schedule is recommended.

Saturday

Registration	10:00 am
Mixed/Matched Triples	10:30 am, 1:00 pm and 3:00 pm
Lunch – Noon	Supper – 5:30 pm

Sunday

Mixed/Matched Pairs	9:00 am, 11:00 pm and 1:30 pm
Lunch – 12:30 pm	

Medal Presentations – After the last game on each day (revised April 2018)

All games are 10 ends

5. Draws

- The drawmaster will make up teams of Mixed/Matched Triples and Pairs intermixed with players from different clubs.
- There will be 3 games of Mixed/Matched Triples and 3 games of Mixed/Matched Pairs.
- Games are 10 ends
- No more than 3 games a day
- First round –Random draw. Subsequent rounds –winners play winners and losers play losers.
- The single re-spot rule will apply in the event a dead end occurs. The jack will be re-spotted on the center line 2 meters from the ditch and play will continue.

6. Substitution Rules

- May play any position except skip
- Only one per team per game

7. Dress Code

- a. Casual dress is permitted for the Grassroots Tournament. Appropriate casual clothing guidelines for these events are:
 - Shorts, skirts and skorts are to be of a respectable length – no more than 4” above the knee
 - Shirts must be sleeved and have a collar or high neck
 - Current provincial team shirts and uniforms must not be worn while competing
 - Beach shorts, sweatpants and jeans are not acceptable attire
 - T-shirts, muscle shirts, tank tops and low neckline shirts are not acceptable attireShoes as per Bowls Sask Dress Code – Section G in this Policy document.

8. Points

- a. Points will be awarded as follows:
 - 2 points per win
 - 1 point for a tie
 - 0 points for a loss
- b. Total number of ends won
- c. Plus points based on a maximum of plus or minus 15 points per game

9. Host Club Responsibilities

- a. Appoint a committee to organize the event
- b. Appoint a drawmaster, greenskeeper and officials
- c. Arrange for lunches for Saturday and Sunday and supper/BBQ for Saturday. The meal package for the tournament shall be \$20 from each participant or \$10 if registered for one event and \$15 per registered player from Bowls Sask.
- d. Ensure there are adequate numbers of players to make up an even number of teams for each event
- e. Collect the registration fee of \$20 from each player or \$10 from players who entered only one event. (revised Dec 2016)
- f. Complete the Bowls Sask Tournament & Playdown Results Form, the Tournament & Playdown Expense Form and the Tournament & Clinic Funding Record showing the list of participants for each event and their club name (see forms 7, 8 & 9 in the Appendix for this Policy document). Submit all three forms to Bowls Sask. Facility rental, meal and travel allowances will not be paid until all forms have been received.
- g. Travel allowances for out of town players are usually paid directly to the club for disbursement to eligible bowlers
- h. Contact media to post results
- i. Hotel rooms are the responsibility of individuals

I. BOWLS SASKATCHEWAN TOURNAMENT

1. Purpose

The purpose of this tournament is to introduce newer bowlers to competition with the leadership of experienced bowlers.

2. Eligibility

All entrants must be members in good standing with Bowls Sask. Only one member of a team may be a funded Sask First athlete, National Team member or a provincial playdown gold, silver or bronze medalist in the current year.

3. Entry

Deadline for entry is 8 days prior to the tournament. Clubs will send their entries to the Bowls Sask. office and to the host club simultaneously, immediately following the deadline. The host club will make up the random draws and will attempt to arrange for an even number of teams for each event. This may involve arranging for another team to enter after the deadline.

4. Schedule

The following schedule is recommended:

SATURDAY

Men's and Women's Pairs
Medal Presentations

9:00 am, 10:30 am, 1:00 pm and 3:00 pm
After the last game

SUNDAY

Mixed or Matched Triples
Medal Presentations

9:00 am, 10:30 am, 1:00 pm and 3:00 pm
After the last game

All games are 10 ends, but the host club can change from 10 to 8 ends for the day, if the weather conditions dictate (i.e., extreme heat or rain)

5. Draws

The draws will be determined in the following manner:

1st round - random draw for first round and avoiding teams from the same club playing each other.

Subsequent rounds - winners shall play winners with the same number of wins and the approximate same number of points. Losers will play losers with the same number of losses and the approximate same number of points. Teams should never play the same team twice.

The single re-spot rule will apply in the event a dead end occurs. The jack will be re-spotted on the center line 2 meters from the ditch and play will continue.

6. Substitution Rules

- a. May play any position except skip
- b. Only one per team per game

7. Dress Code

- a. Casual dress is permitted for the Bowls Sask Tournament. Appropriate casual clothing guidelines for these events are:
 - Shorts, skirts and skorts are to be of a respectable length – no more than 4” above the knee
 - Shirts must be sleeved and have a collar or high neck
 - Current provincial team shirts introduced in 2017 and uniforms must not be worn while competing. The discontinued provincial team shirt (Kelly green and white) may be worn.
 - Beach shorts, sweatpants and jeans are not acceptable attire
 - T-shirts, muscle shirts, tank tops and low neckline shirts are not acceptable attire
- b. Shoes as per Bowls Sask Dress Code – Section G in this Policy document.

8. Points

- a. Points will be awarded as follows:
 - 2 points for a win
 - 1 point for a tie
 - 0 points for a loss
- b. Total number of ends won
- c. Plus points based on a maximum of plus or minus 15 points per game

E.g. If one team beats another team by more than 15 points then the winning team shall receive no more than 15 plus points regardless of the final score and the losing team will receive no more than 15 minus points regardless of the final score.

Two bowl trial ends will be permitted prior to the start of each event. Trial ends to commence 15 minutes prior to the scheduled start time of the game.

Trial ends will be forfeited for the offending team if the start time for the game will be delayed. If the game start time is delayed by 15 minutes or more by the late arrival of a player, the offending team will forfeit the game, with the loss registered for the offending team and the opponents awarded a win. The plus/minus scores will be determined by using the average of all plus/minus scores in that draw but the average plus/minus scores cannot be greater than 15.

9. Host Club Responsibilities

- a. Collect entry fees of \$10 per person per event, maintain a list of those players and arrange to submit both to Bowls Sask. This may be done via the Treasurer or executive member.
- b. Officials will be identified at the start of the play by the drawmaster of the host club.
- c. Provide refreshments such as coffee, tea and cold drinks for purchase by bowlers and participants. Provision of meals will be at the discretion of the host club.

- d. Provide an adequate supply of drinking water in close proximity to the greens for players and officials.
- e. Travel allowances for out of town players are usually paid directly to the club for disbursement to eligible bowlers.
- f. Complete the Bowls Sask Tournament & Playdown Results Form, the Tournament & Playdown Expense form and the Tournament & Clinic Funding Record showing the list of participants for each event and their club name (see forms 7, 8 & 9 in the Appendix for this Policy document) and send to the Bowls Sask office. Facility rental and travel allowances will not be paid until all forms have been received.
- g. Contact the media with the results of the event

J. BOWLS CANADA BOULINGRIN NATIONAL BOWLS DAY

National Bowls Day was introduced by Bowls Canada Boulingrin in 2017 as a country wide event to be celebrated by lawn bowling clubs in June every year. Clubs celebrate the day by hosting Open Houses, Try Bowls Games Day, Fun Tournaments, Family and Friends Day, Fundraiser events, etc. Clubs registering with BCB can access free resources and promotional materials such as posters and a media kit to promote their event. By registering with BCB, clubs are entered into a draw to win fabulous prizes.

In addition to registering with Bowls Canada Boulingrin, Bowls Sask recommends that Saskatchewan clubs submit a report and pictures, if available, each year to Bowls Sask. of their club's celebrations on National Bowls Day. Clubs would benefit from the sharing of this information and taking advantage of new ideas. This is also an opportunity for the sport of lawn bowling to be promoted throughout our province by way of postings on our websites, Facebook, etc.

K. PROVINCIAL PLAYDOWNS

1. Playdown Scheduling Guidelines

The Sport for All Committee will prepare a schedule of provincial events for approval by Bowls Sask. by December 31 of the year preceding the next year's Canadian Championships using the following guidelines:

- a. Rotate the order of events for Pairs and Fours annually, with Fours being played first in 2021. (Amended May 2020)
- b. Conduct the playdowns on weekends. If there are scheduling issues, Senior Triples may be scheduled to start during the week, preferably starting Tuesday, 1:00 pm.
- c. Attempt to schedule the playdowns for completion four weeks prior to the championship event
- d. Alternate the events between Northern and Southern Saskatchewan clubs.

2. Host Club/Bowls Sask. Responsibilities for Playdowns

a. Host Club Responsibilities

- Appoint a drawmaster to manage the playdown event on behalf of Bowls Sask.
- Ensure greens are maintained and ready for play at a competitive level
- Set up rinks and relocate markers and scoreboards daily as necessary
- Provide an adequate supply of drinking water in close proximity near to the greens for players and officials
- Ensure all participants have equal access to a minimum of 2 hours practice time prior to the start of any provincial playdown. A scheduled practice time is to be provided to the Bowls Sask office for distribution to the skips of teams and/or participants in singles.
- For singles events, provide sufficient markers
- Provide refreshments such as coffee, tea and cold drinks for purchase by bowlers and participants. Provision of meals will be at the discretion of the host club
- Collect the entry fee, maintain a list of the players and arrange to submit both to Bowls Sask. This may be done via the treasurer or executive member
- For semi-final and final games, the drawmaster and/or the designated umpire should attempt to ensure the best available rinks are assigned. This may require the testing of the rinks to ensure they have consistent and reasonable draws on both hands
- In case of a rainout, the Emergency Committee will make the final decision on alternate plans
- Complete the Bowls Sask. Tournament & Playdown Expense Form and the Tournament & Playdown Results Form (see forms 7 & 8 in the Appendix for this Policy document). Payment for facility rental, drawmaster, umpires and greenskeeper will not be made until this information has been received by Bowls Sask.
- Contact the media with the results of the event

b. Bowls Sask. Responsibilities

- Verify that players are permanent residents of Saskatchewan and are members in good standing with Bowls Sask and their affiliated club.
- Prepare the draw and notify the drawmaster and the skips of the teams. For all round robin playdowns, include with the draw, playoff information specific to that playdown as listed in the Round Robin Playdown Formats.
- Ensure those registering for the Senior Triples and U18/U25 Youth playdowns provide a declaration of their birth date. After verifying the players meet the age requirements, provide this information to the drawmaster.
- Appoint and assign the umpires for each draw
- Appoint an Emergency Committee

3. Eligibility

- a. Must be a permanent resident of Saskatchewan as of January 1st of the current year.
- b. Must be a registered member in good standing with Bowls Sask. and their affiliated club.

- c. Must meet the age restrictions for Canadian Youth Championships (U18 and U25) and Senior Triples as defined in the BCB Conditions of Play for Canadian Championships.
- d. Players registering for the U18 Youth, U25 Youth and Senior Triples playdowns must provide a declaration of their date of birth to Bowls Sask at the time of registration.
- e. Players attending the Canadian Championships in the Pairs, Fours, Outdoor Singles or Indoor Singles cannot compete in the Mixed Pairs or the Senior Triples playdowns in the same calendar year
- f. Players attending the U18 and U25 Canadian Youth Championships cannot compete in the Mixed Pairs playdown in the same calendar year
- g. Players entering the Mixed Pairs playdown must not be attending any other Canadian Championship in the same calendar year
- h. Players entering the Senior Triples playdowns must not be attending any other Canadian Championship in the same calendar year.

4. Entries

- a. Entries must be submitted to the Bowls Sask. office by email, phone or fax by midnight of the day indicated on the poster
- b. The deadline is usually three days prior to the event
- c. Names of all team members must be registered with Bowls Sask. prior to the entry deadline
- d. The entry fee must be paid to the designated person at the host club prior to the start of play

5. Draw

- a. Bowls Sask. will conduct a random draw for each playdown and will notify the skips of the scheduled draw by email or telephone. The skips are responsible to notify their team members.
- b. Fours and Pairs will be a double knockout draw. The format of play for the other competitions will be determined using the Round Robin Playdown Formats chart.
- c. Outdoor Singles, Indoor Singles, Senior Triples, Mixed Pairs, U18 Youth and U25 Youth playdowns will be round robin play. Draws and playoff formats will be determined using the Round Robin Playdown Formats chart listed below.
- d. Games are scheduled to start Friday or Saturday depending on the number of entries and available greens with potentially three scheduled games per day over the weekend. The exception is the Senior Triples playdowns if it is scheduled for mid-week. In this case, the first draw is scheduled to start 1:00 pm during the week, usually starting Tuesday.
- e. Players must be available to play the scheduled games.

f. **Round Robin Playdown Formats**

# of Teams	Format	# of Pools	# of Draws	Playoff Draws Note 12	Tiebreakers
1	No Playdown				
2	Double Round Robin (a best of three)	1	Min. 2 Max. 3	None	
3	Double Round Robin	1	6	0 or 1 Note 2	Note 1
4	Double Round Robin	1	6	0, 1 or 2 Note 3	Note 1
5	Round Robin	1	5	1 Top two teams play a gold medal game. Third and fourth place teams play a bronze medal game. Note 4	Note 1
6	Round Robin	1	5	1 Top two teams play a gold medal game. Third and fourth place teams play a bronze medal game. Note 5	Note 1
7	Round Robin	1	7	1 Top two teams play a gold medal game. Third and fourth place teams play a bronze medal game. Note 6	Note 1
8	Round Robin	2 of 4	3	2 or 3 Top team in both pools play the second place team in the other pool with the winners playing for gold and the losers playing for bronze. Note 7	Note 1
9	Round Robin	2, 1(5) & 1(4)	5	2 or 3 Top team in both pools play the second place team in the other pool with the winners playing for gold and the losers playing for bronze. Note 8	Note 1

10	Round Robin	2 of 5	5	2 or 3 Top team in both pools play the second place team in the other pool with the winners playing for gold and the losers playing for bronze. Note 9	Note 1
11	Round Robin	2, 1(6) & 1(5)	5	2 or 3 Top team in both pools play the second place team in the other pool with the winners playing for gold and the losers playing for bronze. Note 10	Note 1
12	Round Robin	2 of 6	5	2 or 3 Top team in both pools play the second place team in the other pool with the winners playing for gold and the losers playing for bronze. Note 11	Note 1

Note 1 – 1st Tiebreaker is Head to Head, 2nd Tiebreaker is plus/minus between tied teams, 3rd Tiebreaker is plus/minus between all teams.

Note 2 – If one team is 4-0, then no gold medal game. If the other two teams are tied at 1-3 then they would play a silver/bronze medal game, otherwise the 2nd place team is awarded the silver and 3rd place is awarded the bronze play. If two teams are 3-1, then those two play a gold medal game. If all three teams are 2-2, then the top two after the tiebreakers play in a gold medal game.

Note 3 – If one team is 6-0, then no gold medal game. If the second place team is 4-2 then they would be awarded silver and 3rd place team would get bronze. If the second and third place teams are 3-3 then they would play a silver/bronze medal game. If three teams are tied for second place at 2-2, then the top two after the tiebreakers play a silver/bronze medal game. If the top two teams are 5-1, then they would play a gold medal game. If the third place team is 2-4, they would be awarded the bronze, otherwise the bottom two teams will play a bronze medal game. If the top three teams are tied at 4-2, then the top one after the tiebreakers would get a bye to the gold medal game. The other two would play a game with the winner advancing to the gold medal game and the loser would be awarded the bronze.

Note 4 – If one team is 4-0 and the next best teams are all 2-2, then no gold medal game. Using the tiebreakers, the next two best teams will play a silver/bronze medal game.

Note 5 – If one team is 5-0 and the next best teams are 3-2, then no gold medal game. Using the tiebreakers, the next two best teams will play a silver/bronze medal game.

Note 6 – If one team is 6-0 and the next best teams are 4-2, then no gold medal game. Using the tiebreakers, the next two best teams will play a silver/bronze medal game.

Note 7 – If one team is 3-0 and the other three are 1-2 then use the tiebreakers to determine 2nd and 3rd in the pool. Those two play a game to determine 2nd in the pool. If three teams in a pool are tied at 2-1, then use the tiebreakers to determine order of teams. Second and third place teams play a game to determine 2nd place in the pool.

Note 8 – In the pool of 4, if one team is 3-0 and the other three are 1-2 then use the tiebreakers to determine 2nd and 3rd in the pool. Those two play a game to determine 2nd in the pool. In the pool of 4, if three teams are tied at 2-1, then use the tiebreakers to determine order of teams. Second and third place teams play a game to determine 2nd place in the pool. In the pool of 5, if one team is 4-0 and the next best teams are all 2-2 then use the tiebreakers to determine 2nd and 3rd in the pool. Those two play a game to determine 2nd in the pool.

Note 9 – If one team in a pool is 4-0 and the next best teams are all 2-2 then use the tiebreakers to determine 2nd and 3rd in the pool. Those two play a game to determine 2nd in the pool.

Note 10 – In the pool of 5, if one team is 4-0 and the next best teams are all 2-2 then use the tiebreakers to determine 2nd and 3rd place in the pool. Those two play a game to determine 2nd in the pool. In the pool of 6, if one team is 5-0 and the next best teams are 3-2 then use the tiebreakers to determine 2nd and 3rd place. Those two teams play a game to determine 2nd in the pool.

Note 11 – If one team in a pool is 5-0 and the next best teams are 3-2 then use the tiebreakers to determine 2nd and 3rd place. Those two teams play a game to determine 2nd in the pool.

Note 12 – For playdowns with entries of 3, 4, 5, 6 or 7 teams where the pool winner is undefeated and is two games better than the next best teams, the undefeated team will be awarded the gold medal with no playoff game to give them some recognition for being undefeated. The next best two teams have a playoff game for the silver and bronze medals. This is what Notes 2, 3, 4, 5 & 6 are about.

6. Scoring and Tie-Breaking Procedure for Round Robin Playdowns

- a) Entrants will earn match points from each round robin game based on three (3) points for a win, one (1) point for a tie and zero (0) for a loss.
- b) No extra ends will be played in the round robin. No round robin games shall be conceded before the completion of all ends.
- c) If a game is forfeited, the non-offending team will be awarded three match points and a net total of shots that is equal to the average net total of shots scored by the winners of all other games played in the same round of the same event.
- d) At the end of round robin play, after match points are totaled, the rules outlined in Notes 1 to 12 will be used to determine the medal winners and/or medal round games entrants.
- e) If, after applying Notes 1 to 12, the drawmaster and umpire are unable to break a tie between players/teams eligible for the medal round games, the Emergency Committee will be called to resolve the tie.

- f) During medal games there will be no further play in a game, if, at any point, it becomes impossible for one team to win the game, given the number of ends left.
- g) In the event a medal game ends in a tie, then an extra end will be played. A coin flip will be used to determine “choice of mat” for the extra end.

7. Match Format

- The following match formats are prescribed by Bowls Canada Boulingrin. **Should BCB change these formats, the Consolidated Conditions of Play for Canadian Championships for the event year will apply.**
- **Trial ends will commence 15 minutes prior to the official start time. Any player not ready to play at their official start time shall forgo their right to play trial ends.**

PAIRS – MEN’S, WOMEN’S and MIXED PAIRS

- 18 ends
- 2 trial ends with 6 practice bowls (3 up and 3 down)

FOURS – MEN’S and WOMEN’S

- 16 ends
- 2 trial ends with 4 practice bowls (2 up and 2 down)

OUTDOOR SINGLES – MEN’S, WOMEN’S and U25

- 21 shots (shots scored over 21 will not be counted)
- 2 trial ends with 8 practice bowls (4 up and 4 down)

U18 YOUTH SINGLES

- 18 shots (shots scored over 18 will not be counted)
- 2 trial ends with 8 practice bowls (4 up and 4 down)

U25 YOUTH SINGLES

- 21 shots (shots scored over 21 will not be counted)
- 2 trial ends with 8 practice bowls, 4 up and 4 down)

TRIPLES – SENIOR MEN’S and WOMEN’S

- 16 ends
- 2 trial ends with 4 practice bowls (2 up and 2 down)

INDOOR SINGLES

- Two 9 end sets, 3 end tiebreaker
- 2 trial ends with 8 practice bowls (4 up and 4 down)

8. Time Limits

- a. There will be a time limit for playdown games commencing when the signal for the start of the game is given
- b. These time limits follow BCB Conditions of Play:
 - Pairs, Fours, Mixed Pairs – 2 hours 30 minutes
 - Senior Triples – 2 hours 15 minutes
 - U18 and U25 Youth – 2 hours 30 minutes

Outdoor Singles – 2 hours 30 minutes

Indoor Singles – no time limit

- c. At the conclusion of the time period, another signal will be given at which point an end in progress must be completed but no new end may be commenced
- d. There will be no time limits for final medal games
- e. The definition of an end in progress is that the jack has been delivered by the first player to play in that end

9. Restrictions on the Movement of Players During Play

Refer to the BCB website – Canadian Championships Conditions of Play. (page 14)

L. CONDITIONS OF PLAY – PROVINCIAL PLAYDOWNS

1. Conditions

a. Rules

Unless stated otherwise, all games shall be conducted under the current Laws of the Sport of Bowls, as adopted by Bowls Canada Boulingrin.

b. Under 18 Youth

U18 youth entrants must submit a signed U18 Youth Championship Agreement and a U18 Youth Release Form to the host club prior to the commencement of the first draw of the U18 Youth playdown.

c. Certified Coaches

Each team or player will be allowed a coach during playdowns. The name of the coach must be submitted prior to the start of the game.

d. Canadian Championships

The gold medal winning player/team must be willing and able to attend the respective Canadian Championship. If an outdoor singles player or one member of a team enters the playdown knowing that they will not be able to attend the Canadian Championship, the singles player or the entire team will be disqualified. A self-help fee will be required for gold medalists attending a Canadian Championship.

Outdoor singles - Silver and bronze medalists, should they wish to attend the Championships should refer to the fee schedule (Section D in this Policy document) for percentage of costs covered.

For all other Canadian Championships, if a second team is invited to attend the Canadian Championships, the silver team will be allowed to attend, but will not receive funding from Bowls Sask.

If the silver team declines, the bronze medal team may be allowed to attend as the B team providing the provincial playdown for that championship meets the minimum number of entries used for awarding of Sask First points.

If a player will be travelling internationally close to the time of the Canadian Championship, the player must be able to return to Canada three days prior to the start of the championship event. If unforeseen circumstances prevent the player from returning within three days, a substitution will be allowed.

e. Dress Code/Footwear Requirements

The dress code and footwear requirements as stated in Section G of this Policy document shall apply to all events. This information is posted at clubs with the playdown schedule.

The umpire will be responsible for the enforcement of the dress code and footwear requirements.

Bowls and shoe inspection may be conducted prior to the start of each playdown and/or during the event.

f. Tobacco, Cannabis, Alcohol, Cell Phone and Verbal Abuse Policy

Smoking, including electronic cigarettes is only allowed in designated areas. Should an infraction occur, the respective skip and player will be notified. Upon a further occurrence, the offending player will be subject to a fine of \$100, to be immediately levied towards that player. If the player persists in violating this policy, and the fine has already been levied, the player shall be disqualified from further play during the current event. Should the tobacco and alcohol policy of the host club differ from that described in this paragraph the most stringent policy shall apply.

No alcoholic beverages are to be consumed during play.

Cannabis is a banned substance in accordance with the Canadian Anti-Doping Policy and as such, cannabis is not to be consumed, smoked or imbibed in any form during play.

No electronic communication or entertainment devices, such as two-way radios, cell phones or music players shall be allowed on the green during play, including trial ends. All players shall be required to place their phones on silent or vibrate.

Verbal abuse of an opponent or official will not be tolerated. When profanity is used, the offending player will be subject to a fine of \$100, for a first offence and any further occurrence will cause suspension of the player from further games during the current playdown. It is the responsibility of the player to ensure that the fine is paid immediately, before the next round commences.

g. Bowls

Bowls of any colour shall be permitted, as well as coloured dimples and rings

Old disc-type bowls and bowls stamped “coaching” are not allowed

Use of miss-matched bowls is prohibited

h. Practice

Competitors may practice, according to Law 3.3 and Law 4 of the Laws of the Sport of Bowls, during the period between games prior to the commencement of the trial ends, provided that time permits, and that the practice does not interfere with greens maintenance activities or officials' preparation for the next game.

2. Substitutions

a. Prior to start of playdown

A team may apply to substitute a team member up to one day prior to the start of the first draw in a playdown. To be considered, a request for a substitution must be made by contacting the Bowls Saskatchewan office before 12:00 noon on the Thursday prior to the start of the playdown. The request must state for which draw of the playdown the substitution is being requested. The substitution will be allowed provided Bowls Saskatchewan can confirm that the substitute player meets the eligibility requirements for the event.

b. During the playdown

Requests for a substitute will be received by the umpire in charge of the event

One substitute is permitted. The substitute may not play in the skip position

The original player may return to the competition provided that not more than one full game has been missed. After that, the substitute becomes a member of the team

The substitute must be an eligible player who meets these requirements:

- Is a registered member in good standing with Bowls Sask. and their affiliated club
- Is of the correct gender of the team
- Meets the age restriction for the playdown
- Has not qualified to represent the province at a Canadian Championship as a gold medal winner or B team and is not restricted from competing in the event for which a substitute is required (see Section K. Provincial Playdowns, 3. Eligibility in this Policy document). Cannot be a substitute for a Fours team if already qualified to represent the province as a Pairs team or vice versa.
- Is not a player on another team that has competed in the same playdown

c. If, following completion of the provincial playdown, one or more players entitled to represent the province cannot participate in the Canadian Championship event, the following will apply with respect to a substitute:

- In pairs and senior triples, one substitute will be allowed, and, in fours, two substitutes will be allowed
- For singles, and if more than one substitute is required in pairs or senior triples, or more than two for fours, the runner-up singles player, pairs, fours, or senior triples team shall represent the province.
- If, as the host province, a replacement entry has already been provided, to the runner-up, this player or team will become the substitute (official provincial entry).

- If a second team is invited to attend the Canadian Championships, the silver winning team will be allowed to attend but will not receive funding from Bowls Sask.

3. Violations

- Membership** - If at any time during or after the playdown, it is determined that a player is not a member in good standing with Bowls Sask., the singles player or team will be disqualified
- Entry Registration** - Entry registration after the designated deadline will not be considered.
- Dress Code/Footwear** - In the event that a player/team is of the opinion that a member of the opposing team has not adhered to the dress code or footwear requirements, he/she will immediately bring the infraction to the umpire's attention, prior to the completion of the first end. Failure to do so will constitute de facto acceptance of the situation. The game in which the infraction was noted will continue.
The umpire may serve a warning to the offending player/team prior to the completion of the game in which the infraction has been noted. The offending player/team must take corrective action prior to commencement of the next game. Failure to do so will result in a forfeit.
It is the responsibility of the umpire to ensure all players are in compliance with the dress code and footwear requirements.
- Age Eligibility** - If it is determined that a singles player or team member is ineligible under the age eligibility, the player or entire team will be disqualified.
- Tobacco, Alcohol, Cell Phone and Verbal Abuse** - Should an infraction occur, the player will be notified. Upon a further occurrence, the offending player will be subject to a fine of \$100 to be immediately levied towards that player. If the player persists in violating this policy and the fine has already been levied, the player shall be disqualified from further play in the playdown.
- Bowls** – A player found to be using non-approved bowls or miss-matched bowls will be disqualified.
- No Show** - If a player or team does not show up for their event, a fine of \$100 will be imposed.
- Any cancellations must be received 24 hours prior to the start of the event. Justification must be provided to Bowls Sask.
- Until such time as any fine is paid, a member will be considered **NOT IN GOOD STANDING**.

4. Emergency Committee

- The Emergency Committee will generally deal with issues arising from severe weather conditions but may be called upon to deal with a round robin tie-breaker situation when the drawmaster and umpire in charge are unable to resolve it.
- The Provincial Officiating Coordinator or acting umpire for the playdown will be responsible for establishing the Emergency Committee.

- c. The Emergency Committee will consist of the Provincial Officiating Coordinator or acting umpire of the event and any two of:
 - Sport for All Committee member
 - Host Club President or Vice President or designate
 - Bowls Saskatchewan Executive member
 - Sask First Committee member
 - Neutral member (non-participating)
- d. The Emergency Committee may delay, shorten or terminate matches due to severe weather conditions or other unforeseen circumstances. Rescheduling matches or selecting an alternative venue may be necessary. Bowls Sask. will be advised of these decisions. The guidelines in Appendix E. Electrical Storms and Appendix F. Hot Weather Guidelines contained in the BCB Consolidated Conditions of Play for Canadian Championships should be followed when decisions are made.

5. Jury of Appeal

- a. The Jury of Appeal will deal with any matters concerning an umpire's interpretation of the rules and requests for substitution.
- b. Complaints must be made **in writing** to the Executive Director within **48 hours** of the incident.
- c. The President of Bowls Sask. will be responsible for establishing the Jury of Appeal Committee.
- d. The Jury of Appeal will consist of a minimum of 3 persons selected from the following:
 - Provincial Officiating Coordinator or acting umpire of the event
 - Bowls Sask. Executive Committee member
 - Sport for All Committee member
 - Sask. First Committee member
 - Host Club President or Vice President or designate
 - Member of Bowls Sask.
- e. No person with a material interest in the original ruling shall be on the Jury of Appeal.
- f. Members of the Jury of Appeal will be selected based on their respected knowledge and expertise.
- g. Those selected must be members in good standing with Bowls Sask.

M. DUTIES OF THE DRAWMASTER - PROVINCIAL PLAYDOWNS

1. Draw

The draw will be generated by the Bowls Sask. office and must be passed on to the drawmaster. The drawmaster, in coordination with the umpire in charge, will provide a briefing session to players prior to each player's first game the start to explain the conditions of play and, in the case of round robin draws, the relevant process that will be used to determine the medal winners.

2. Fee

Have another person available to take the required fees. Note that receipts for fees will not be issued unless requested by the individual. If a receipt is requested, record the person's name and a receipt will be issued from the office. The drawmaster must make arrangements to submit fees to Bowls Sask. office, via the treasurer or member of the executive.

3. Markers

Provide markers for singles events or designate this job to someone else. The drawmaster will ultimately be responsible for the markers.

4. Results

Complete Bowls Sask. Tournament & Playdown Results Form (see form 8 in the Appendix for this Policy document) and include a list of participants (may use the list of entries taken by the contact person) for each event and ensure it is forwarded. Facility rental will not be paid until this information has been received by Bowls Sask.

5. Expense Form

Complete Bowls Sask. Tournament & Playdown Expense Form (see form 7 in the Appendix for this Policy document) - sign it and ensure it is forwarded to Bowls Sask. so your club will be paid.

6. Media

Contact the media with the results. Complete Bowls Sask. Tournament & Playdown Results Form (see form 8 in the Appendix for this Policy document).

7. More than one drawmaster

If more than one event is being played at the same time and there is more than one drawmaster, the drawmasters are to consult with one another on designation of greens and rinks, keeping in mind that players in one type of event should be kept together. Each drawmaster will be responsible to fill out the proper paperwork required for his/her draw, but only one drawmaster should call the media with all of the results.

8. Rink Assignments

The drawmaster and/or the umpire should attempt to ensure the best available rinks are assigned for the semi-finals and final of an event. This may require the testing of the rinks to ensure they have consistent and reasonable draws on both hands.

9. It is preferable that a drawmaster not be a competitor in the event.

N. ATHLETE DEVELOPMENT – INTRODUCTION / PARTICIPATION

1. Athlete Development Clinics

One day clinics focusing on drills and strategies will be conducted in two locations, one in northern Saskatchewan and one in southern Saskatchewan on a Saturday in June. Dates and

locations will be determined by the Sport for All Committee. The following are general guidelines for the Coaching Coordinator for organizing the clinics:

- a. Have posters made up by Bowls Sask office for distribution to club presidents six weeks prior to the clinic date. Each club will contact their members to notify them of the clinic. Those interested in attending will notify the Bowls Sask office.
- b. Engage the services of a coach (Club Coach minimum) or a former National Team member to run the clinic. Arrange for experts in the field of nutrition, sport psychology, exercise physiology etc. to give presentations.
- c. Confirm with the host club that the facility is available for the selected date.
- d. Provide general guidelines to the coach on content - e.g. skill shots – strategy sessions – sport psychology session – video viewing – game situations.
- e. Assist the coach in tracking expected numbers and determine ahead of time, the acceptable minimum number in order to run a clinic.
- f. Forward final numbers to each coach once the deadline has passed.
- g. Assist coaches, if necessary, in the running of the clinic.
- h. In the event of inclement weather, have a backup plan in place.
- i. Training sessions may include nutrition, mental and physical training, sport medicine, skill shots and fitness testing. Videos, books, self-assessment booklets, training and fitness diaries and mentoring activities are a few of the resources that should be available to the athlete. Experts from the Sport Medicine & Science Council of Saskatchewan should be accessed.
- j. Participants will be responsible for their own lunch.
- k. Solicit feedback from participants. The coach in charge will prepare a summary of the clinic activities, participant numbers, feedback, etc. with recommendations for consideration for future clinics for submission to the Bowls Sask office and the provincial coaching coordinator.

2. Learn to Bowl Program

Bowls Saskatchewan will pay club coaches who teach Learn to Bowl sessions for club members and/or outside user groups. Each club must keep track of coaching hours for their coaches and must submit those hours by Oct 31st to be paid by March. The hourly pay rate will be determined based on the annual budgeted funding available and the number of hours submitted. Hours submitted should only be for actual coaching hours. Rink set up and take down cannot be included.

Refer to Provincial Coaching Coordinator (Section D 1 b in the COACHING POLICIES) for reporting details.

3. Promotion

Club advertising: Each club will have the opportunity to receive funding to offset the costs of promotion and advertising. Receipts must be submitted to the Bowls Saskatchewan office by September 30th. The amount of funding will be determined based on the annual budgeted amount and the number of claims received. Payment will be disbursed in October.

O. ATHLETE DEVELOPMENT – UNDER-REPRESENTED POPULATION (U18/U25)

1. U18 Youth Day (Youth Skills Camp)

- a. Date and location will be determined by the Sport for All Committee.
- b. Posters will be distributed by Bowls Sask at the Annual General Meeting and will include date, entry deadline and bowler eligibility.
- c. Clubs will send their entries to Bowls Sask and the host club simultaneously, immediately following the deadline.
- d. A minimum of four entries will be required to proceed with the U18 Youth Fun Day.
- e. Eligible Bowlers
 - Must be members in good standing of Bowls Sask or registered members of a Saskatchewan club or a non-bowler accompanied by their parent or their guardian. Youth 12 and under must be chaperoned by an adult or by a responsible person designated by the parent/guardian.
 - Must not be 18 before the start of the next World Youth Championship
- f. Meals and Prizes: The host club will provide morning snacks, noon lunch and afternoon treats for the event. Bowls Sask provides a meal and prize allowance of \$20 per participant to the host club. Eligible participants for the allowance are the youth participants, up to 2 clinicians and one catering helper. Small prizes are purchased by the host club for each of the youth. Lunch should be available for spectators to purchase.
- g. Dress Code: Shoes as per Bowls Sask Dress Code – Section G in this Policy document. Each participant will receive a free T-Shirt provided by Bowls Sask to wear during the event. T-Shirts are also available for sale at the event or by request any other time to members for \$25.00.
- h. Travel Allowance: \$75 per athlete if travel is 100 km or more from home. If travel is under 100 km, the allowance is \$37.50 per athlete. In the event there is more than one youth within the family unit, only one allowance will be paid.

2. Host Club Responsibilities

- a. Appoint a coordinator to organize the event and up to two clinicians to run the event.
- b. Prepare a plan of the activities for the day, using the schedule provided in the Appendix. Depending on the weather and the number of very young participants, two 6 end games may be played vs three six end games. If needed, consult with the Bowls Sask office or a Sport for All Committee member for knowledge of past event activities or new ideas.
- c. Prepare a backup plan in the event of inclement weather.
- d. Receive the list of participants from each club immediately after the deadline.
- e. Plan the menu for the day with the assistance of a catering helper. Lunch should be offered to spectators/parents for purchase.
- f. Purchase prizes for the youth participants, ensuring each one receives a prize. Prizes valued around \$5, including gift cards are suggested.
- g. Ensure the medals are in your possession before the event starts.
- h. Obtain extra helpers if necessary, to assist with the event.

- i. Distribute a Bowls Sask T-shirt to each participant. Former participants are encouraged to wear the T-shirt previously provided to them. Complete the Tournament & Clinic Funding Record (see form 9 in the Appendix of this Policy document) showing all participants by name, their club name and the shirt size allocated to each plus the names of the clinicians and the catering helper.
- j. Complete the Tournament & Playdown Expense form (see form 7 in the Appendix to this Policy document) to claim the meal and prize allowance, reporting the number of eligible participants, up to 2 clinicians and one catering helper.
- k. For out of town participants eligible for the travel allowance, arrange for the driver to complete the Expense Claim form as found in our FINANCIAL POLICIES.
- l. Submit all forms to Bowls Sask with all receipts for the purchase of food and prizes.

3. Bowls Sask Responsibilities

- a. Ensure medals are purchased and delivered to the host club prior to the event.
- b. Arrange for the delivery of Bowls Sask T- shirts to the club.
- c. Ensure the lists of registered participants are received by the host club in a timely manner.

P. ATHLETE ASSISTANCE PROGRAM

1. The purpose of the Athlete Assistance Programs is to provide financial assistance to athletes with the desire and potential to transition from a recreational level to a competitive level of bowling.
2. There are two types of funding.
 - a. Sport for All Athlete Assistance - available to a registered member of Bowls Sask who meets the qualifying criteria.
 - b. Under 25 Athlete Assistance - available to a registered member of Bowls Sask who meets the age restriction as defined in the Consolidated Conditions of Play for Canadian Championships for U18 Youth (Open) or U25 Youth (Open).
(<http://bowlscanada.com/championship/conditions>)
3. Athlete Assistance funding can be used:
 - a. To participate in a sanctioned tournament that is out of province or out of country but not off continent.
 - b. To attend an approved development opportunity out of province.
 - c. To participate in the U18 Canadian Championship (these events also qualify when they are held within the province).
 - d. In the case of U25 athletes, to participate in the Canadian Youth Championship Forster-Lang Pairs.
 - e. In the case of designated **B** teams or player, to participate in a Canadian Championship (Fours, Pairs, Outdoor Singles, Mixed Pairs, Senior Triples or Indoor Singles).
4. A sanctioned tournament, out of province or out of country but not off continent must meet these entry requirements:

- a. Singles – a minimum of 20 singles entries
- b. Pairs – a minimum of 16 teams
- c. Triples – a minimum of 12 teams
- d. Fours – a minimum of 12 teams

If it is not clear if an event meets the qualifying requirements, the athlete should consult the Bowls Sask office for advice before registering.

Exceptions to the minimum entry requirements may be permitted for athletes 25 and under.

5. Application Process

- a. Applications are sent by Bowls Sask to all athletes who have participated in a provincial playdown, provincial tournament or athlete development clinic in the previous year.
- b. Applications are sent out no later than March 1st and must be received by March 31 of the current year.

6. Eligibility

The athlete must:

- a. Be a member in good standing with Bowls Sask and their affiliated club.
- b. Have been bowling for one full year.
- c. Have a record of participation and demonstrate the potential to move to a competitive level of bowling.
- d. Have not received Sask First funding (athlete assistance as defined in Section C and D of out SASK FIRST PROGRAM POLICIES) and/or attended a Canadian Championship as a provincial gold medal winner in the previous two years in order to qualify for Sport for All Athlete Assistance.
- e. To qualify for U25 Athlete Assistance, the athlete must meet the U18 age restriction as defined in the Conditions of Play for the U18 Canadian Youth Championship and must not receive Sask First in the current year. An athlete meeting the U25 age restriction may qualify for funding to participate in the Canadian Youth Championship Forster-Lang Pairs and must not receive Sask First funding in the current year.

7. Assessment Criteria

The level of participation in the following events over a three-year period will be used to assess the athlete's potential for further development and funding:

- a. Athlete Development Clinics
- b. Provincial Tournaments
- c. Provincial Playdowns

The assessment will also consider the athlete's short and long term goals.

8. Criteria for Removal of an Athlete

- a. Poor, declining or non-participation without just cause
- b. Not attending provincial playdowns, unless justification is provided
- c. Misconduct

d. At the discretion of the Sport for All Committee

9. Funding Allocation

A maximum grant of \$500 will be paid to the athlete after the approved event has been completed and the expense claim has been accepted by Bowls Sask.

B teams may use this funding to attend National Championships.

Eligible expenses are travel, luggage (one checked bag per flight per person), hotel accommodations, meals provided by the host club, registration fees, etc. For other allowable expenses, consult the Bowls Sask office before filing the claim.

Q. SPORT FOR ALL APPENDIX - FORMS

1. Sport for All Athlete Agreement
2. U18 Youth Championship Agreement
3. Grassroots Tournament Information Sheet
4. Grassroots Tournament Schedule
5. Bowls Sask Tournament Schedule
6. Tournament Game Schedule Master
7. Tournament & Playdown Expense Form
8. Tournament & Playdown Results Form
9. Tournament & Clinic Funding Record
10. U18 Youth Day Information Sheet
11. U18 Youth Day Schedule
12. Sport for All and Under 25 Athlete Assistance Application

SPORT FOR ALL ATHLETE AGREEMENT

Whereas the athlete receives funding from Bowls Saskatchewan Inc. (Bowls Sask) and/or represents Bowls Sask and the Province of Saskatchewan at Provincial, National and International events;

Whereas the athlete is a resident of the Province of Saskatchewan, a member in good standing of Bowls Sask and a member of an affiliated club;

Whereas Bowls Sask recognizes the need to clarify the relationship between Bowls Sask and the athlete by establishing his or her respective rights and obligations;

Whereas funding for the athlete by Bowls Sask may take the form of coaching, training, travel, competition and administrative support; and

Whereas the athlete and Bowls Sask recognize the involvement and support of all members which include volunteers, members, staff, sponsors, and the support of the public in the athlete development process;

Now therefore, the parties agree to the following:

Bowls Saskatchewan Inc. Shall:

Select athletes who will receive funding under various programs such as Athlete Assistance

Publish selection criteria for the various programs

Organize and provide funding for various programs to support athlete development

Provide funding for training camps, coaching and competition

Provide a hearing and appeals process that conforms to the generally accepted principles for natural justice and due process with respect to any dispute the athlete may have with Bowls Sask in accordance with the appeals process established by Bowls Sask, a copy of which is attached to the Agreement.

The Athlete Shall:

Be a member in good standing of a Bowls Sask member club, Bowls Sask and Bowls Canada Boulingrin

Abide by Bowls Sask Code of Ethics and Code of Conduct

Adhere to instructions issued by the Executive, Staff, and Committees of Bowls Sask

Maintain a training diary and **must** maintain a performance record

Participate in scheduled training camps, seminars and competitions as agreed upon by the Committees of Bowls Sask

Be obliged to notify Bowls Sask throughout the year of any injury and/or illness that may prevent the athlete from participating in scheduled camps and future competitions

Adhere to the dress code as set by Bowls Sask or other sanctioned bodies when competing (i.e. Bowls Canada Boulingrin dress code when competing in National Championships)

Abstain from alcohol consumption during training and competitions which would cause

impairment in the athlete’s ability to perform, speak, walk, or cause the athlete to behave in a disruptive manner

Not possess or use banned substances as itemized on the International Olympic Committee list

Promote the sport of bowls and the efforts of Bowls Sask by volunteering to participate in promotions, fund raising and general support

Not use abusive actions and language towards other athletes, officials, volunteers and spectators

Be a good ambassador of the sport and shall not act in a manner which would bring discredit to the athlete, Bowls Sask or the Province

Penalties for Infractions

If it is determined by Bowls Sask Executive that the Athlete is in breach of any term of this agreement, or in breach of any term of the Code of Conduct of Bowls Sask, then the penalty for such breach shall be determined by the Bowls Sask Executive and without limiting the generosity of the forgoing, may range from a letter of reprimand, fine, payment of any costs involved by the infraction of the athlete(s), suspension or expulsion from Bowls Sask

AGREEMENT BETWEEN: _____

Of the City of _____ In the **Province of Saskatchewan.**

Herein referred to as the “Athlete”

AND: BOWLS SASKATCHEWAN INC. Having its office at
1734 Elphinstone Street, Regina, Saskatchewan S4P 2Z6

Herein, referred to as “Bowls Sask”

THIS AGREEMENT will remain in effect from _____ to _____

SIGNED this _____ day of _____, 20 _____ .

ATHLETE Bowls Sask OFFICIAL

U18 YOUTH CHAMPIONSHIP AGREEMENT

To all Parents/Legal Guardian of youth entering the Provincial U18 Youth Playdown:

Please read the following information and sign at the bottom. By signing, you agree to the Bowls Saskatchewan policy regarding youth attending the Canadian Youth Championship. If you have questions, please talk to your club's youth program leader or to the Bowls Sask representative present at the playdown.

The full policies are available in the Bowls Sask Policy and Procedure manual and on the Bowls Sask website. The key points related to Saskatchewan's junior champion's participation in the Canadian Youth Championship are:

Bowls Saskatchewan will:

- Provide one certified coach to support Saskatchewan's U18 youth champions at the Canadian Youth Championships. The choice of coach will take the players needs into consideration.
- Book and pay for travel and accommodation for the two youth and the coach.
- Register the players with Bowls Canada.
- Provide players with one Provincial Team shirt and a Bowls Sask Team jacket unless they already have one. Extra shirts can be bought from the Bowls Sask office.
- Obtain the U18 Youth release form from parent/legal guardian (see copy attached)
- Collect from players attending, a self- help fee as set out by Bowls Sask.

Players entering the playdowns must be aware of the dates of the Canadian Youth Championship and must be prepared to participate in the said Championship should he/she win the right to represent Saskatchewan.

If a parent desires to attend the Canadian Youth Championship with the player, he/she may share the athlete's hotel room at no cost. They are responsible for their own travel costs.

I understand and agree to the terms of the policy set out by Bowls Saskatchewan. I have read and understand the U18 Youth Release Form:

Name (print child name).....

Name of Club (child member of).....

Parent/Legal Guardian name:

Signature of Parent/Legal Guardian:

Date:



GRASSROOTS TOURNAMENT INFORMATION

Entries:

14 Players – Regina
4 Players – Moose Jaw
4 Players – Mayfair
6 Players – Nutana
4 Players – Battlefords

The host club may need to arrange for additional players after the deadline to ensure an even number of teams for each event.

Eligible Bowlers:

Eligible bowlers must be members in good standing with Bowls Sask, must not be members of the Sask First Program and must not have attended a Canadian Championship in the previous year.

Meals/Registration Fee

Saturday lunch, Saturday night supper and Sunday lunch provided by host club. Registration fee is **\$20 per player for 2 days or \$10 for one event.**

Players with special diet needs should notify the host club in advance.

Dress Code

Casual dress and shoes as per Bowls Sask Dress Code - Section 10. G.

Travel Allowance

\$75 allowance per athlete. If travel is under 100 km, the allowance is \$37.50.



GRASSROOTS SCHEDULE

Date:

Venue:

Schedule

Saturday

- | | |
|----------|--------------------------------|
| 10:00 am | Registration |
| 10:30am | Game 1 - Mixed/Matched Triples |
| 12:00 pm | Lunch |
| 1:00 pm | Game 2 – Mixed/Matched Triples |
| 3:00 pm | Game 3 – Mixed/Matched Triples |
| 5:30 pm | Supper/BBQ |

Sunday

- | | |
|----------|------------------------------|
| 9:00 am | Game 1 – Mixed/Matched Pairs |
| 11:00 am | Game 2 – Mixed/Matched Pairs |
| 12:30 pm | Lunch |
| 1:30 pm | Game 3 – Mixed/Matched Pairs |

All games are 10 ends

Medal Presentations

After the last game on each day (amended April 2018)



BOWLS SASK TOURNAMENT SCHEDULE

Date:

Venue:

Schedule

Saturday

Men's and Women's Pairs 9:00 am, 10:30 am, 1:00 pm and 3:00 pm

Sunday

Mixed or Matched Triples 9:00 am, 10:30 am, 1:00 pm and 3:00 pm

Medal Presentations

After the last game on each day

All games are 10 ends*. Two bowl trial ends are permitted at the start of each event and commence 15 minutes prior to game start time. The single re-spot rule will apply in the event a dead end occurs. The jack will be re-spotted on the centre line 2 meters from the ditch and play will continue.

Travel allowance for out of town bowlers travelling at least 100 km from home is \$50 for each event. Otherwise, the allowance is \$25 per event if travel is less than 100 km.

* The host club can change from 10 to 8 ends for the day, if the weather dictates (i.e., extreme heat, extreme rain).



TOURNAMENT & PLAYDOWN EXPENSE FORM

Club Name (please print): _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Email: _____

Event: _____

Location: _____

Date: _____

Drawmaster: _____ Greenskeeper: _____

FACILITY RENTAL, DRAWMASTER AND GREENSKEEPER	
Provincial Playdown, Grassroots and Bowl Sask Tournament (\$750)	_____
Athlete Development Clinic (\$150)	_____
OTHER EXPENSES (specify)	_____

Number of DRAWS:

Event Name: _____ Fri. _____ Sat. _____ Sun. _____ Mon. _____

Event Name: _____ Fri. _____ Sat. _____ Sun. _____ Mon. _____

Umpire: _____ No. of draws officiated _____

Umpire: _____ No. of draws officiated _____

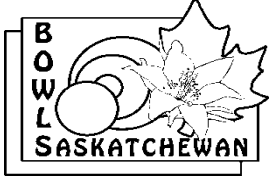
Umpire: ----- No. of draws officiated-----

TOTAL EXPENSES: \$ _____

TOTAL CLAIM:	\$ _____
	(office use only)

Signature: _____ Date: _____

Please note: Attach all original receipts to this form to ensure complete payment.



TOURNAMENT & PLAYDOWN RESULTS FORM

Name of Event: _____ Date: _____

Host Club: _____ Drawmaster: _____

Contact Person: _____ Number of Entries: _____

PERSON RESPONSIBLE FOR:

Officials: _____ Greenskeeper: _____

Catering: _____

RESULTS:

Please list all players by teams, positions played and their club.

1 st	_____	_____	_____	_____
	_____	_____	_____	_____
2 nd	_____	_____	_____	_____
	_____	_____	_____	_____
3 rd	_____	_____	_____	_____
	_____	_____	_____	_____

This form is to be completed and returned along with a list of all participating teams and team members immediately after the event is completed to:

Bowls Saskatchewan Inc.
300 - 1734 Elphinstone Street, Regina, SK S4T 1K1
Ph: 306-780-9426 Fax: 306-781-6021
Email: bowlask@sasktel.net

Signature of Drawmaster: _____

Date: _____



U18 YOUTH DAY INFORMATION SHEET

Entries

Clubs must submit their entries to the Bowls Sask office and the Host Club simultaneously by the deadline date.

Eligible Bowlers

Must be members in good standing of Bowls Sask or registered members of a Saskatchewan club or a non-bowler accompanied by their parent or their guardian. Youth 12 and under must be chaperoned by an adult or by a responsible person designated by the parent/guardian.

Must not be 18 before the start of the next World Youth Championships

Meals

Saturday lunch for junior bowlers and event helpers paid for by Bowls Sask
Lunch available to spectators for purchase

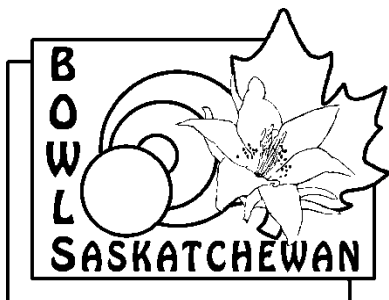
Please notify the host club of any special diet requirements.

Dress Code

Casual dress. Flat soled shoes.

Travel Allowance

Travel allowance of \$75 per athlete for travel 100 km or more. For travel under 100 km, the allowance is \$37.50. If there is more than one youth athlete within the family, only one allowance will be paid.



U18 YOUTH DAY SCHEDULE

DATE:

VENUE:

SCHEDULE

10:00 am Registration, team selection and T shirt distribution

10:30 am Skill Shots and Games

12:00 pm Lunch

1:00 pm Pairs Competition

2 or 3 six end games depending on the age and experience of participants, weather, etc. After each game provide a 15 minute break before starting the next game.

4:00 pm Awards and Refreshments

SPORT FOR ALL & UNDER 25 ATHLETE ASSISTANCE APPLICATION

	Bowls Saskatchewan Inc. 1734 Elphinstone St. Regina, SK S4T 1K1 bowsask@sasktel.net Fax: 306 780-9480
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DATE:

PERSONAL INFORMATION

NAME:

ADDRESS:

CITY:

PC:

PHONE:

EMAIL:

FAX:

BOWLING INVOLVEMENT

HOME CLUB:

HOW LONG HAVE YOU BEEN

BOWLING:

COACH:

HAVE YOU RECEIVED FUNDING THROUGH THE SASK FIRST PROGRAM IN THE LAST 3 YEARS?

RECORD OF PARTICIPATION IN THE PREVIOUS 3 YEARS:

	2017	2018	2019
Provincial Outdoor Singles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Pairs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Fours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Mixed Pairs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Senior Triples	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Triples	<input type="checkbox"/>		
Provincial U18 Youth Singles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

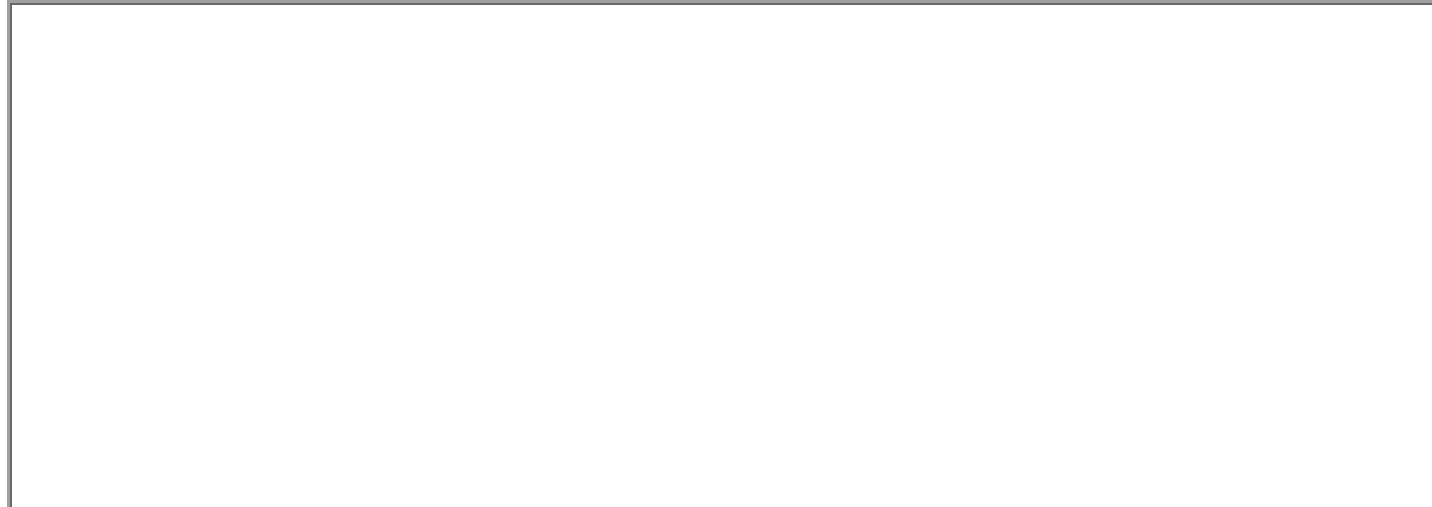
Provincial U25 Youth Singles		<input type="checkbox"/>	<input type="checkbox"/>
Provincial Indoor Singles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bowls Sask Tournament	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grassroots Tournament	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Athlete Development Clinic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The purpose of the Sport for All Athlete Assistance or U25 Athlete Assistance Program is to provide funds for athletes to attend an out of province sanctioned tournament, development opportunity or a Canadian Championships including those held within the province.

Have you ever participated in any sanctioned events outside of Saskatchewan? Please give details of these events and the dates you participated.

Describe your short and long term goals in Lawn Bowls

In at least 50 words, state how attending a sanctioned event will help you to achieve these goals?



Deadline: Form must be received in the Bowls Sask office by **June 5, 2020**. Email to bowsask@sasktel.net or mail to Bowls Sask, 1734 Elphinstone St. Regina, SK S4T 1K1
